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This Week

Tues, March 11 6pm | Overnight Chaperone Training via Zoom

Wed, March 12 Heatherwood Middle School Transition Meetings for 2025-26

Thurs, March 13 PACK Time: Check & Connect + Tutorials

Fri, March 14 ELIF

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Athletics Grade Checks

The Next Few Weeks

Tues, March 18 Gateway Middle School Transition Meetings for 2025-26

Wed, March 19 7pm | EPS Foundation Benefit Event Premiere, Civic Auditorium

Thurs, March 20 PACK Time: HS & Beyond Lesson 3 – Survey

5th period | Safety Drill: Lockdown

EASY LINKS

Links to Select Resources
Staff and Family Newsletters
Looking Ahead Calendar

Fri, March 21 ALIF: Collaborate to Respond

10am | EPS Foundation Benefit Event Matinee, CRC

March 21 & 22 Spring Musical

Tues, March 25 60 minutes | Staff Extension: Equity/ML (date correction)

Thurs, March 27 8:30am–1:30pm | EvCC Students of Color Career Conference (advance

registration required)

Fri, March 28 End of 3rd Quarter

ELIF

March 28 & 29 Spring Musical

Sat, March 29 10am–4pm | Girls Explore STEM

Sun, March 30 Grant Applications Due for WA State K-12 Public School Teachers

jump to Looking Ahead

Pre-Registration Trifold Fair, March 17-18, JHS Library

You're invited to bring your students to the library to get some inspiration for which classes to register for and to learn more about which classes offer college credits. Students will be able to view information trifolds** and there may be some students in the library who can answer questions about some classes. This time is most productive when we talk to our own students about their pre-reg plans while they're looking around.

Please feel free to sign up for a 15-20-minute time slot: sign-up form Dates: Monday, March 17 (except 5thpd), and Tuesday, March 18

**Teachers who would like to display a trifold about your class or course sequence: Please <a href="mailto:ema

Please feel free to email me with questions. Have a great day! Megan Friedenson

Overnight Chaperone Training via Zoom

Many of you have reached out who weren't able to attend the last in-person **Overnight Chaperone** training or who have non-teacher volunteers needing the training. After talking to many of you, here is what I'm offering (below). Please share this information with ALL OF YOUR PROGRAM VOLUNTEERS. <u>Kyle Peacocke</u>

Overnight Chaperone Training via Zoom, Tuesday, March 11, 6 p.m.

Join Zoom Meeting

https://us04web.zoom.us/j/73200057935?pwd=5ykleS2N6RP2a9JkSFwpor0WKK5ltv.1

Meeting ID: 732 0005 7935

Passcode: 3ZrmLT

Canva Single Sign-On Access

Exciting news: **Canva for Education is now live across your school!** That means every teacher, student, and staff member has full premium access to Canva, the ultimate visual communication platform—100% free!

Whatever you're looking to create—presentations, lessons, videos, stickers, digital whiteboards, newsletters—you can now do it all in Canva. Easily share classwork with other teachers or students and collaborate seamlessly in the classroom.

What's next?

- Log in with your **@everettsd.org email and district password** at <u>www.canva.com/</u> and explore all the magic Canva for Education has to offer!
- If you are already a Canva user, the next time you log out and log back in, you'll be added to your school team. If you aren't primarily assigned to a school, you were automatically put in a Staff & Admin Team. If you don't see your designs—DON'T panic! Just click on your account icon in the top right to switch between your personal and district account to access any of your old designs; you can also copy designs to your new school team by following these steps. Click here to log out of Canva and get started!

Just for teachers!

- Canva is integrated into Canvas, and you can easily create and embed Canva assignments into
 your Canvas course. Check these resources: <u>Creating an Assignment (Teachers)</u> and <u>Completing an
 Assignment (Students)</u>.
- Don't forget to check out the <u>Canva teacher's guide!</u> Even if you've used Canva before, this guide has some handy tips for navigating your new school account, which comes with a few added features.
- Become Canva certified with their <u>Teacher Essentials course</u>—a free, self-paced online course with everything you need to create dynamic and engaging learning experiences with Canva.

Want more classroom tips and tricks? Head over to the <u>Canva Design School</u> and get inspiration for your classroom or explore their <u>Teacher Resources page</u> for teaching materials tailored to K-12 education.

Ramadan Lunch Accommodations

Thanks to an OSPI waiver, this year students who observe Ramadan are eligible to receive a meal that can be taken home and eaten after sundown. Offered meals will be vegetarian and comply with Halal dietary guidelines. If you know of any student who is fasting during the celebration of Ramadan, please let them know they may request a meal to be taken home. This message has been shared directly with families, but it always helps if we boost the signal.

The meal will be available at no cost to families who are eligible for Free & Reduced Meals. They just need to fill out a short survey: https://form.jotform.com/250495692604160

Proof of Life

When my wife and I haven't heard from our kids for a while we ask for proof of life texts or calls to make sure they are OK. Usually they respond.

So, in that vein, I am sending you all a proof of life! I am back and working on my caseload again. I am doing great, feeling great, and excited to be back at school. Please feel free to connect with me directly should you have or need anything for students on my caseload (last names M-Pe).

Special thanks to our intern, Brian Lee, who took over my caseload in my absence and did a wonderful job! Also, special thanks to the rest of the counseling team who took over my duties while I was out. Paul Turner

WA State Education Inclusive for All

Last week, the state superintendent released a statement regarding the US Department of Education's "Dear Colleague Letter." You can view the superintendent's message here, which affirms that education in Washington state will be inclusive for all. As educators, we always have and always will face challenges to doing what we know is right for students. I love being at JHS because the staff inspires me on a daily basis through our shared passion for respect, integrity, diversity, equity, learning, and collaboration. Thank you for staying true in all you do! Sechin

From the Immigration Training: Your Rights with ICE

As promised, I am sharing the information Leslie Brown provided at the immigration training.

First is the <u>attached</u> two-sided document, "Your Rights with ICE" and "This is a Search Warrant Signed by a Judge," offered in multiple languages. Please use them as you can. Take care. Ginger

From the Immigration Training: How to Document Activity

Attached is a three-page handout that explains the WAISN Rapid Response Activation Process, what needs to happen, and a checklist for "Tips for Documenting ICE Activity." Take care. Ginger

Minutes from Our March 3 Immigrant Rights Meeting

Many staff who were unable to attend Monday's information session asked to receive the info shared. Here it is! <u>Judy Baker</u>

Notes from 3/3/25 Meeting on Immigrant Rights Information

Leslie Brown, volunteer, Snohomish County Rapid Response Team Lead, shared the following information to clarify Washington state civil rights in circumstances related to Immigration and Customs Enforcement (ICE) search, detention, and deportation:

- Washington state laws limit state law enforcement assistance with federal immigration-related enforcement's search, detention, and deportation; state laws restrict federal immigration-related enforcement within and around courts and courthouses. Information from OSPI regarding school buildings, records, and access communicated at the building and district level is accurate.
- Washington Immigrant Solidarity Network (WAISN), a nonprofit advocacy organization, staffs a public hotline 844-724-3737 for reporting ICE search, detention, and/or deportation. WAISN contact is for verification (to quell rumors), rapid response (to provide volunteer legal observers on scene), and to take accompaniment requests from affected community members.
- "Know Your Rights" information and training sessions at area public schools and other organizations
 have experienced threats. Learning about, distributing information about, and invoking constitutionally
 protected rights is not illegal. Care to safeguard sessions and information-sharing should be taken—
 social media postings should be avoided.

"Know Your Rights" trainings are available online from nonprofit advocacy groups (https://www.mobilize.us/moveon/event/756560/?referring_vol=10223386&rname=Leslie&share_context=signup-form-modal&share_medium=mailto×lot=5205547). Example information and resources for "Know Your Rights:" https://www.ilrc.org/resources/community/know-your-rights-toolkit

"Know Your Rights" cards have been distributed to students, staff, and families by some school districts and organizations. A sample card:

You have constitutional rights: • DO NOT OPEN THE DOOR if an immigration agent is knocking on the door. • DO NOT ANSWER ANY QUESTIONS from an immigration agent if they try to talk to you. You have the right to remain silent. • DO NOT SIGN ANYTHING without first speaking to a lawyer. You have the right to speak with a lawyer. • If you are outside of your home, ask the agent if you are free to leave and if they say yes, leave calmly. • GIVE THIS CARD TO THE AGENT. If you are inside of your home, show the card through the window or slide it under the door.

Cards are available in multiple languages here: https://www.ilrc.org/red-cards-tarjetas-rojas#item-4477

A list of actions we can take:

- 1. Educate yourself on immigration-related civil rights through "Know Your Rights" training.
- 2. Use the WAISN hotline 844.724.3737 to help stop rumors and to provide support.
- 3. If you can, train to be a legal observer so you can record, not interfere with, enforcement to help ensure rights are respected.
- 4. Advocate for awareness and support with public officials and organizations.
- 5. Volunteer at WAISN or other organizations.

JHS Music Concerts on YouTube

Did you know you can watch JHS music concerts livestreamed on the Everett Civic Auditorium YouTube Channel? https://www.youtube.com/@everettcivicauditorium1520

If you miss it, you can watch it later!

JHS Choir: March 4 JHS Band: March 5 JHS Orchestra: March 10

Thanks for supporting music at JHS! (c) Melanie West

Follow-Up District Survey

Thank you for taking the **School Stakeholder Annual Survey,** one of many data sources school leaders use to identify strengths, challenges, and areas for growth.

In addition to the certificated or classified survey you already took, staff are encouraged to complete this **brief district survey** (ten quick questions) to guide our district's continuous improvement processes. It will help district leaders understand our specific strengths and challenges in providing support and leadership to all staff. This is only one of many data analyzed by district leaders in our efforts to improve our system.

District | https://surveys.panoramaed.com/everett/district25/surveys

This District Survey is open until Friday, March 14. Thank you so much! Communications Dept.

AP Summer Institute Registration Fee Waived for EPS Teachers!

Everett Public Schools Online AP® Summer Institute is a content-rich professional development, designed to include both synchronous and asynchronous learning. Workshops are for new and experienced AP teachers to refine their practice and to teach the following courses:

- AP African American Studies NEW!
- AP Art and Design
- AP English Language and Composition
- AP English Literature and Composition
- AP Environmental Science
- AP Physics
- AP Psychology
- AP Spanish Language and Culture
- AP U.S. Government and Politics
- AP U.S. History
- AP World History

Register here. You will use your College Board account login to register for this event.

Teacher Preferences for 2025-26

If you haven't already filled out your teaching preferences survey, this would be an ideal time to do so. If you have filled it out but want to add or change something, simply fill it out again—I will delete all but the most recent submission from each person, so be complete.

I don't have the capacity to track multiple emails with updated preferences, hallway conversations, or past practices, so please make no assumptions about what I know outside of what you add here: https://forms.office.com/r/9nZYkyzC9E

Time Trade - Formerly Known as "Call Backs" (teachers only)

In place of what used to be known as "call backs," the new EEA Collective Bargaining Agreement sets up a trade of time for teachers to be released early on April 4 in exchange for working an event outside of school hours, with administrators providing a list of the events (see CBA, 8.04.A.5.b). This means that you work fewer events over the course of the year AND you can leave for Spring Break 2.5 hours early on Friday, April 4!

The event I would most like all of your participation is our graduation ceremony at 7 p.m. on **Saturday, June 14**. This ceremony is incredibly important to our students and families, but if you are not available on that Saturday, the other option is Multicultural Night on **Wednesday, April 16** (see the calendar invitation that recently went out about that).

We will assume that you will attend graduation on June 14 unless we hear otherwise from you. If you want to participate in Multicultural Night instead, let us know prior to April 16. Please check your calendars now to be sure you are available—in addition to your required attendance at one of these two activities, it means a great deal to the students to have you there!

You are not limited in the number of events you can attend. I hope to see many of you at both! Sechin

Reporting Discipline (all staff)

As a reminder, we don't have a special form for sending student discipline. Instead, simply send an email to the administrator who oversees that section of the alpha (A-G: Heinz; H-O: Mason, P-Z: Thompson). If you're not sure whom to send it to, send it to any or all of us and we'll make sure it gets to the right person.

Staff Stakeholder Survey (all staff)

JHS staff will receive a link to our anonymous staff survey from the Communications Department on Monday, February 24. Please complete and submit the survey by **Friday, March 14**, 2025. Please watch for the link and take a few minutes to give us your response. We value your input as we continue to work on making Jackson the best possible place it can be! <u>Sechin</u>

EPSF Movie Premiere and Annual Benefit Event

Come support a good cause and see a movie created by our own Erik Heinz for Everett Public Schools Foundation!

Click here to register for the opening night premiere:

DATE: Wednesday, March 19, 2025 TIME: Doors open at 6:30 p.m.

WHERE: Everett Civic Auditorium, 2415 Colby Ave., Everett

<u>Donate today</u>! **Help us reach our goal of \$100,000!** For questions about this event, please contact <u>Kirsten Hansen</u> or call 425-385-4695.

Special Passes (teachers & instructional paras)

Some students have a special black and white pass that allows them to go to the bathroom, counseling center, or other pre-designated location. These passes are issued based on a documented medical need, so please allow the bearer to use this pass when needed. Should you need to verify the legitimacy of a pass or if you have questions, each pass has the student's name as well as the staff member who issued the pass.

Ramadan (all staff)

Ramadan, the Islamic holy month of fasting, reflection, and prayer, started **February 28** and will end **March 29**. Many of our Muslim students will be observing by fasting from dawn to sunset, so we encourage everyone to be mindful and supportive, especially during lunch periods and physical activities. Additionally, we have a prayer space in the library for all who wish to use it. Let's foster a respectful and inclusive environment for all students and staff who engage in this important spiritual practice.

Girls Explore STEM Event

The **Girls Explore STEM** event, organized in collaboration with **Fluke, Snohomish STEM,** and **WSU Everett**, welcomes students in **grades 6-12** from all backgrounds to attend this event on **Saturday, March 29**, from 10 a.m. to 4 p.m.

This event aims to reduce gender disparity in STEM education and career pathways by providing hands-on experiences, mentorship, and opportunities for exploration. Through interactive activities and industry connections, participants will gain valuable insights into STEM fields and future career possibilities.

Please share this informational flyer with students who may be interested in this opportunity: <u>Girls Explore STEM</u>

5th Period Counselor Advisories for 2025-26 Registration

Click for the schedule of <u>5th Period Advisories</u>. Advisories will run from <u>February 21</u> through <u>March 20</u>. Each 5th period teacher who has any 9th–11th graders is scheduled for <u>one specific day</u>. Teachers were asked to let <u>DeeAnn</u> know of any date(s) that would not work for them, and all teacher feedback was honored. Additionally, no teachers were scheduled for a date when their class would be on a field trip. The advisory schedule has been carefully planned with an equitable distribution of students so that no counselor has an excessive number of students on any day.

5th Period Teachers:

- ✓ You will be reminded the day before your scheduled advisory.
- ✓ Please make sure that you remind your students to come to school prepared for their advisory. They should have their course catalog and transcript that they're receiving on Feb. 20, and their laptops should be charged.
- ✓ Please send your students to their advisory as quickly as possible after you've taken attendance.
- ✓ Students should not be concerned about whether their advisory is earlier or later in the schedule—all student course requests will be treated equally, with no prioritization based on date.
- ✓ Students can enter their course requests before their advisory date, and they can edit their requests throughout the advisory schedule.

Thank you for your assistance in this vital piece of our process for planning next year's master schedule.

Course Proposal Forms for 2026-27 School Year Now Available

In preparation for the <u>high school</u> and <u>middle school</u> course catalogs for the 2026-27 school year, <u>course proposal forms</u> are now available. Each form requires a set of supporting documents and signatures in place before they are submitted. Completed proposal packets can be emailed to the <u>College & Career Readiness Department</u>.

The upcoming deadlines for proposals are as follows:

October 1, 2025, deadline:

High School and Middle School Course Proposal Approval Form for New CTE Courses 2026-27 High School Course Proposal for New Course Equivalency 2026-27

December 1, 2025, deadline:

High School Course Approval Form for New Courses 2026-27

High School and Middle School Course Revision Form 2026-27

High School and Middle School Course Removal Form 2026-27

Select Resources (jump to top)

Master Schedule with teacher and room assignments for SEM1 and SEM2: 2024-25

Lunches for 2024-25: SEM1 | SEM2

Bell Schedules: reg-Pack-LIF on one page | 2-Hour Late Start (regular day) | 2-Hour Late Start (LIF day)

Phones: JHS Phone List for 2024-25: <u>SEM1</u> | <u>SEM2</u>

Frequently Used Phone Numbers, 2024-25

District Phone Directory
Phone Instructions

Counselor and Admin Alphas, 2024-25

Admin Responsibilities and Admin Supervision, 2024-25

Calendars for 2024-25: Student At-a-Glance Calendar

Student Impact Calendar (cultural and religious observations)

Student Art Calendar EEA Work Calendar Payroll Calendar Employee Calendars

Transportation Schedule for Students in Off-Site Programs

JHS Letterhead, as of Aug 2024

JHS Maps: <u>lower level</u> | <u>upper level</u> (now updated per latest portable removals)

JHS Graphics Standards | JHS Spirit Email Signature How-to

JHS Staff Handbook for 2024-25

District High School Course Catalog: 2024-2025 | 2025-2026

<u>District Policies & Procedures in DocuShare</u>

COVID Info on District Website

CPS/DCYF Report Form

Student Multiple Tardies Lunch Detention Form | Questions? Kristina Monten

Worksite Learning: Video | Sign | New Worksite Learning Student Forms | byoungberg@everettsd.org

JHS PTSA: website | membership form

Everett Public Schools College in the High School Application: apply March 1 - June 14 for EvCC or

Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses <u>already CiHS approved</u> | for info/questions, <u>cihs@everettsd.org</u>

Course Proposal Forms for 2026-27: New CTE Course (due by Oct 1, 2025) | New Course Equivalency (due by Oct 1, 2025) | New Course (due by Dec 1, 2025) | Course Revision (due by Dec 1, 2025) | Course Removal (due by Dec 1, 2025)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @eheinz4, email EHeinz@everettsd.org Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email

KPeacocke@everettsd.org, cell 206-755-0888

Synergy Implementation Webpage

Newsletters (jump to top)

<u>District Staff News</u> – EPS monthly staff newsletter

Archived issues are in DocuShare here.

EduBytes – EPS technology newsletter

Stay Connected: Where to Look for Various District Communications

Staff News Hub (must be signed in to see content): newsletters, current notifications, and more

Special Services Newsletter

<u>District News</u> – Everett Public Schools monthly family newsletter <u>Jackson T-Wolf News</u> – monthly newsletter for JHS families <u>Wolfpack Press</u> – online student newsletter

Looking Ahead (jump to top)

Mon, March 31 Deadline to Submit Voluntary Transfer Interest and Preferences to HR

Tues, April 1 Notification of 2025-26 Sno-Isle Student Status

Wed, April 2 Lockdown Drill (no special schedule)

Thurs, April 3 PACK Time: Spring Assembly

3pm | 3rd Quarter Grades "Push" from Gradebooks into TAC late afternoon | DeeAnn Will Email Teachers When TAC Is Open

Fri, April 4 Early Release Day

Athletics Grade Checks

Mon–Fri, April 7–11 Spring Break – NO SCHOOL

M–F, April 14–May 1 7:30am–4:30pm | High School Art Show, CRC

Tues, April 15 3pm | TAC Closes for 3rd Quarter Grades Review/Corrections

Wed, April 16 8–11am | ASVAB, Career Center (prior registration in the Career Center required):

ASVAB Fact Sheet | ASVAB Career Exploration Program Overview

5:30–7:30pm | Multicultural Night, Commons & Annex

Fri, April 18 ALIF: Collaborate to Assess

Tues, April 22 Special Election

60 minutes | Staff Extension: New Danielson

Fri, April 25 ELIF

Athletics Grade Checks

Thurs, May 1 PACK Time: HS & Beyond Lesson 4

6-7:30pm | High School Art Show Award Reception, CRC

Fri, May 2 ALIF: Collaborate to Respond

M-F, May 5–9 AP Exams

Thurs, May 8 PACK Time: SBA Training Test

Fri, May 9 ELIF

Athletics Grade Checks

Sun, May 11 Mother's Day M-F, May 12–16 AP Exams

Wed, May 14 60 minutes | Staff Extension: SBA Training

Fri, May 16 ELIF

M-F, May 19–23 AP Exams, Late-Testing

Tues, May 20 SBA ELA Thurs, May 22 SBA Math

6pm | JHS Senior Awards Night

Fri, May 23 ELIF

Mon, May 26 Memorial Day – NO SCHOOL

Tues, May 27 Evacuation Drill Wed, May 28 PTSA Awards, JHS

Thurs, May 29 PACK Time: Ruler Lesson 8

Fri, May 30 ELIF

Tues, June 3 30 minutes | Staff Extension: Year in Review

8–11am | ASVAB, Career Center (prior registration in the Career Center required):

ASVAB Fact Sheet | ASVAB Career Exploration Program Overview

Thurs, June 5 6pm | District Athletic Awards Night, JHS

Fri, June 6 Early Release Day

Senior Tea

Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser

Tues, June 10 Earthquake Drill (no special schedule)

Wed, June 11 12:10pm | Safety Drill: Lockdown

Senior Grades Due in Gradebook

Thurs, June 12 PACK Time: Ruler Lesson 9 – Preparing for Summer

Sequoia HS Graduation

Fri, June 13 ELIF

Sat, June 14 Everett HS (11am), Cascade HS (3pm), and Jackson HS (7pm) Graduations

Sun, June 15 Father's Day

Mon, June 16 3pm | SEM2 Grades "Push" from Gradebooks into TAC (subject to change)

after 3pm | DeeAnn Will Email Teachers When TAC Is Open (subject to change)

Tues, June 17 Early Release Day / Last Student Day (subject to change)

End of SEM2 (subject to change)

3pm | TAC Closes for SEM2 Grades Review/Corrections (subject to change)

Thurs, June 19 Juneteenth – HOLIDAY

Fri, June 27 Last Day that eSchool Will Be Available for Use Prior to Synergy Transition

Mon, June 30 FAFSA Deadline

June 30–July 17 SIS Blackout Period for Transition to Synergy

Wed, Aug 27, 2025 First Student Day, 2025-26

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | <u>JGrant@everettsd.org</u> | PO Box 2098, Everett, WA 98213